



## **Prior Learning Assessment and Recognition (PLAR) Navigator**

### **Terms of reference**

The BC Prior Learning Action Network (BC PLAN) is a strategic partnership of leaders from the public, private, and community/volunteer sectors who have come together to develop a coherent approach to Prior Learning Assessment and Recognition (PLAR) for adults throughout British Columbia.

BC PLAN is seeking expressions of interest from individuals ideally with a background that includes adult education, PLAR and advising with a particular focus on occupations in the health and education sectors. The part-time contract will appeal to those with a passion for assisting adults motivated to improve their personal and professional wellbeing.

BC PLAN has agreed to provide PLAR information and services to the Progressive Intercultural Services Society (PICS) advisors tasked with reviewing the education, training and work experience of PICS Foreign Credential Recognition Loan (FCRL) program clients. The PLAR Navigator will support the recognition of prior learning (RPL) process by recommending to PICS advisors pathways for clients to achieve their career goals by recognizing international credentials and experiential learning. The PLAR Navigator will advise PICS staff on the appropriate regulatory authorities for occupations in the health and education sectors. The Navigator will recommend educational intuitions for project clients to receive advanced standing or placement through RPL and assist PICS project participants identify pathways to registration for regulated occupations and / or admission to education or training programs.

The part-time contract is expected to begin by September 15, 2018 and continue for approximately 4 years. The estimated level of effort is an equivalent of 8 days per month. Some months may require more than 8 days while others will be less than average. The contractor will report to the BCPLAN President. The individual selected for this contract will be required to work from their home office or similar facility equipped with a computer, printer / scanner, telephone and internet. The maximum amount of the contract is \$20,000 per year.

### **Specific Duties and Tasks**

1. Provide PICS advisors and staff information and resources on PLAR processes for their clients to apply for registration with regulatory entities in British Columbia.
2. Advise PICS advisors on how to identify clients ideally suited to apply for PLAR.
3. Advise PICS staff located in Surrey and south Vancouver various occupations and pathways to regulated occupations and / or to education institutions that apply RPL credits for advanced placement in programs.
4. Develop a comprehensive inventory of educational institutions offering programs that recognize foreign credentials and prior learning achieved through work experience and non-formal learning.

5. Develop and maintain a comprehensive inventory of BC regulators, their websites and contact information on registering for occupations in health, and education sectors.
6. Update the BC PLAN website by posting information on current events and activities of interest and benefit to PLAR practitioners.
7. Use social media to promote BC PLAN's goal of promoting the use PLAR in British Columbia.
8. Other related duties that support the dissemination of RPL information for BC PLAN and PICS.

Expressions of interest in this contract along with your resume should be submitted by e-mail to [cjoyner@bcplan.ca](mailto:cjoyner@bcplan.ca) The deadline for submitting applications is September 5, 2018.