



**BCPLAN 2023**  
**Annual General Meeting Minutes + Member Discussion**  
**June 13, 2023 9:30 - 11:00**  
**Held Virtually**

**Attendees:**

Susan Forseille	TRU
Janet Morris-Reade	ASPECTBC
Mikayla Overton	BCPLAN Social Media Contractor, TRU
Hertbert Biggs	Pacific Coast University for Workplace Health Sciences
Nicole Borhaven	TRU
Lori Woods	Retired, Douglas College
Naomi Narcisse	Capilano University
Kay Kuri	BCIT
Karie Russell	TRU
Vivian Fayowski	Camosun College
Andy Brown	CAPLA
Sue Dritmanis	Capilano University
Natalie Deveaux	North Island College
Raj Brar	PICS

**PLAR Discussion Attendees:**

Kyla Savage	Seven Generation Education Institute
Timothy Howell	Timothy Howell Consulting Services
Charlsie Ogiack	Saskatchewan Polytechnic
Lisa Gosse	Saskatchewan Polytechnic
Rodney Steadman	Ministry of Post-Secondary Education and Future Skills
Amneet Sanghera	Ministry of Post-Secondary Education and Future Skills - Guest
Richard Monteverde	BCIT -guest
Christine Chow	Ministry of Post-Secondary Education and Future Skills - Guest
Chi Cejaivo	Forest Professionals of BC
Chad Doerksen	Ministry of Post-Secondary Education and Future Skills
Herbert Biggs	Pacific Coast University for Workplace Health Sciences

<b>Welcome</b>	<p>Welcome to the BC Prior Learning Action Network Annual General Meeting and PLAR Discussion. Susan Forseille, Chair is joined by Mikayla Overton who is helping with the technology today.</p> <p>Land Acknowledgement: Since we are in a virtual environment, we acknowledge that many others may be on different territory.</p>
<b>1. Call to Order &amp; Confirmation of Quorum</b>	<p>Called to order by Susan Forseille, Chair @ 9:36 am Mikayla Overton confirmed quorum was reached for the meeting.</p>
<b>2. Approval of the Agenda:</b>	<p>Motion: to accept the agenda for this meeting</p> <ul style="list-style-type: none"> <li>- First : Janet Morris-Reade</li> <li>- Second: Naomi Narcisse</li> </ul> <p>All in favour? Carried</p>
<b>3. Approval of the Minutes</b>	<p>Motion: to accept the minutes of the previous AGM from June 8th, 2023?</p> <ul style="list-style-type: none"> <li>- First: Raj Brar</li> <li>- Second: Kay Kuri</li> </ul> <p>All in favour? Carried</p>
<b>4. Presidents Report 5. Year in Review - Update on Projects from the Past Year</b>	<p><i>Dear PLAR Colleagues,</i></p> <p><i>Welcome to this edition of BCPLAN newsletter! We hope you have an opportunity for a restful and refreshing spring!</i></p> <p><i>Our Professional Development and Annual General Meeting is currently in the works. The Action Network is currently seeking to expand its membership base to various industries and institutions, and is planning several professional development and networking opportunities to BCPLAN members and stakeholders interested in PLAR.</i></p> <p><i>Over this summer, we are taking time to plan professional development and networking opportunities for the upcoming Fall. Stay tuned for more updates via our email and social media channels!</i></p> <p><i>And be sure to stay up-to-date with the PLAR Podcast for latest developments and news in PLAR in the province!</i></p> <p><i>Kukwstsetsemc (thank you)</i></p> <p><i>Susan Forseille</i></p>

*Chair*

**Podcast Episodes**

7 episodes so far, thank you Andrew Skapenko (TRU) and Natalie Deveaux (NIC)  
Listeners from 4 countries, using multiple streaming platforms to listen on  
This year's content included PLAR success stories, Recognition of Acquired Competencies in Quebec, PLAR IT Pilot at New Brunswick Community College (part 2), and Key take-aways and experiences attending the VPL Biennale in Iceland

**Partnerships**

PICS, Progressive Intercultural Community Services Society, PLAR Navigator, provides support services to eligible PICS clients seeking loans to support their foreign credential recognition or identifying alternative career paths aligned with their international training and work experience

Planning to co-host 5th VPL Biennale, in Ireland May 8-10, 2024

**Social Media Engagement Over the Past Year**

Twitter

- Impressions LY-TY : 11,546 = 962/ month avg
- Most Engagement from Single post: April 2023: 365 impressions

Youtube

- 48% of impressions/views come from external links/embedded videos

LinkedIn

- Post impression days, 4028 (significant spike in mid-April)

Instagram

- Reach is 215, down from last year

Facebook Reach

- 2276, an increase of 11.5%

**Membership**

23% increase in membership from June 2022 - May 2023

Looking to expand membership, including growing industry professionals

Published three newsletters

**Events**

Nov 2022 - Panel Discussion: Funding Opportunities with CEWIL & CERIC

Sept 2022 - PLAR: Connect: Learn, Network, Inspire (based on questions submitted from membership)

June 2022 - AGM

**On-Boarded New Team Members**

- Noah Arney, TRU, PLAR Navigator, working on Foreign Credential Recognition advising, pathways presentations, resource development, and evaluation of

	<p>services</p> <ul style="list-style-type: none"> <li>- Shiana Buder (TRU), supports BC PLAN administration work, communication, membership development, website maintenance, meeting coordination and minutes, etc.</li> </ul> <p><b>PLANS for 2023-2024</b>  Welcome new executive members  Complete strategic plan  Grow membership  2-3 more podcasts</p>																															
<p><b>6. Financial Report</b></p>	<p>Janet Morris-Read, Treasurer - Although I have been sitting as a board member at large, I have been fulfilling the role of Treasurer. Here is my report for the fiscal year April 1, 2022 to March 31, 2023</p> <div style="display: flex; justify-content: space-between;"> <div data-bbox="407 835 862 1297" style="border: 1px solid black; padding: 5px;"> <p>BCPLAN Profit &amp; Loss Fiscal April 1, 2022 - March 31, 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>Income</b></td> </tr> <tr> <td style="padding-left: 20px;">Membership</td> <td style="text-align: right;">\$ 3,350.00</td> </tr> <tr> <td style="padding-left: 20px;">Contracts</td> <td style="text-align: right;">\$ 17,700.00</td> </tr> <tr> <td style="padding-left: 20px;">Workshops &amp; Webinars</td> <td style="text-align: right;">\$ 195.00</td> </tr> <tr> <td style="padding-left: 40px;">Total Income</td> <td style="text-align: right;"><u>\$ 21,245.00</u></td> </tr> <tr> <td colspan="2"><b>Expenses</b></td> </tr> <tr> <td style="padding-left: 20px;">Bank Charges</td> <td style="text-align: right;">\$ 15.30</td> </tr> <tr> <td style="padding-left: 20px;">Payment Processing Fees</td> <td style="text-align: right;">\$ 233.98</td> </tr> <tr> <td style="padding-left: 20px;">Contractors</td> <td style="text-align: right;">\$ 15,091.00</td> </tr> <tr> <td style="padding-left: 40px;">Total Expenses</td> <td style="text-align: right;"><u>\$ 15,340.28</u></td> </tr> <tr> <td style="padding-left: 20px;">Net Income</td> <td style="text-align: right;"><u>\$ 5,904.72</u></td> </tr> </table> </div> <div data-bbox="883 835 1435 1100" style="border: 1px solid black; padding: 5px;"> <p>Bank Account At March 31, 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Assets</td> <td style="padding-left: 20px;">Cash in the bank</td> <td style="text-align: right;">\$ 24,331.74</td> </tr> <tr> <td style="padding-left: 20px;">Liabilities</td> <td style="padding-left: 20px;">Owed to ASPECT*</td> <td style="text-align: right;">\$ (1,627.43)</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Adjusted Bank Balance</td> <td style="text-align: right;"><u>\$ 22,704.31</u></td> </tr> </table> <p>* Member Mgmt System, Web Hosting &amp; Email, D &amp; O Insurance</p> </div> </div> <p>Our balance sheet is healthy at \$24,331.74.</p> <p>Our revenue streams this year were:</p> <ul style="list-style-type: none"> <li>Membership</li> <li>Workshops &amp; Webinars</li> <li>Contracts</li> </ul> <p>Our net revenue for the year is: \$5,904.72</p> <p><b>Motion</b> to approve the financial report for April 1st, 2022 to March 31, 2023.  First: Tannis Morgan  Second: Lori Wood  All in Favour? Carried</p>	<b>Income</b>		Membership	\$ 3,350.00	Contracts	\$ 17,700.00	Workshops & Webinars	\$ 195.00	Total Income	<u>\$ 21,245.00</u>	<b>Expenses</b>		Bank Charges	\$ 15.30	Payment Processing Fees	\$ 233.98	Contractors	\$ 15,091.00	Total Expenses	<u>\$ 15,340.28</u>	Net Income	<u>\$ 5,904.72</u>	Assets	Cash in the bank	\$ 24,331.74	Liabilities	Owed to ASPECT*	\$ (1,627.43)		Adjusted Bank Balance	<u>\$ 22,704.31</u>
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<p>7. Current Board Directors and Election of Directors</p>	<p>Susan Forseille, Chair, would like to introduce and thank our board of directors for the past year:</p> <p>Susan Forseille  Director PLAR  TRU Open Learning</p>																															

	<p>Justine Arsenault Program Planning Analyst BCIT School of Business - Burnaby Campus *on maternity leave until January 2024</p> <p>Naomi Narcisse Manager of Indigenous Education &amp; Affairs Capilano University</p> <p>Tanis Morgan Associate Vice President, Academic Innovation Vancouver Community College</p> <p>Kay Kuri Program Planning Analyst BCIT Advanced Placement and Prior Learning Programs (APPL)</p> <p>Raj Brar Program Manager - Foreign Credential Recognition Loans Project Progressive Intercultural Community Services (PICS) Society</p> <p>Lori Woods Retired College Instructor who is retiring from the board today.</p> <p>Returning board members are: Tanis Morgan Susan Forseille Naomi Narcisse The slate of board members for 2023-2025 are:</p> <p>Kay Kuri Raj Brar Janet Morris-Reade, CEO ASPECT BC</p> <p>Susan Forseille, Chair, introduced the nominees for the 2023-2025 Board of Directors:</p> <ul style="list-style-type: none"> <li>● Nichole Borhaven, Manager of PLAR at TRU</li> <li>● Karie Russell, Special Project Coordinator PLAR Team, TRU</li> </ul> <p><b>Motion:</b> To elect the 2023-2025 Board of Directors? - First: Lori Wood - Second: Naomi Naricsse All in favour? Carried</p>
<p><b>8. Adjournment</b></p>	<p>This concludes the business of the BCPLAN Annual General Meeting. Susan Forseille calls adjournment @10:00 am</p>

<p><b>PLAR Discussion</b></p>	<p>We will now have a facilitated PLAR Discussion. We will put you into breakout groups for 15 minutes to discuss the following questions and then come back together for the last 15 minutes to report out what we heard. Please choose one person from each group to be your reporter. Before you get started on the questions, within your groups, please introduce yourself to each other.</p> <p><b>How are you using PLAR?</b></p> <p>Timothy Howell - PLAR is used to receive certificates in Barbados</p> <p>Nicole Borhaven - Turning microcredentials into credits</p> <p>Chad- Future Skills - excited to mapping out pathways for receiving credit.</p> <p>Chei - Forest Professionals BC - We have a national process, where we see elements of PLAR in the assessment process. There are challenges that the PLAR process creates, created by subject matter experts, not PLAR experts. Forest Professionals BC has many individuals coming from non-traditional forest backgrounds.</p> <p><b>What resources have you seen or used lately that you can share?</b></p> <p>Chad - PLAR report (Charlise) CiCAN</p> <p>Karie - Education Council of Barbados -ACE and CAEL</p> <p>Noah/Sue - Indigenize PLAR process - reducing PLA fees from 100% to 50% tuition fees and trying to wipe fees for Indigenous students altogether in the future</p> <p>Nicole / Herbert - competency based PLAR is done by TRU, KPU and Athabasca, not just course by course.</p>
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